



# FOREIGN AFFAIRS MANUAL

## VOLUME 3 – Personnel

Transmittal Letter: PER-366

Date: March 19, 1999

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### 3 FAM 3720 REST AND RECUPERATION (R&R) TRAVEL

#### MAJOR CHANGES

1. Subchapter 3720 has been revised. There were a few minor typographical errors throughout this subchapter that were corrected in addition to the inclusion of the new material listed below.

2. 3 FAM 3720 has a new 3 FAM 3725.3-4, *For Posts That Gain an R&R Trip*, section which includes information if a post's designation changes from a non-R&R post to a R&R post and the eligibility requirements for employees assigned to the post.

3. Revisions since the last update appear in italics. The italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.

4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

#### FILING INSTRUCTIONS

1. Remove and destroy the text of the old subchapter 3 FAM 3720 (issued under TL:PER-251, dated 4-19-95; 5 pages total) and replace it with the attached revised subchapter 3720 (8 pages total).

2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:PER-366, and initial.

#### DISTRIBUTION NOTICE

1. The *Foreign Affairs Manual* (unclassified) is issued primarily in CD-ROM format. For information on this program, including information

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3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to the 3 FAM Volume Coordinator, who may be reached at 703-516-1837 or the office(s) indicated at the end of this Transmittal Letter.

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